

HOW hh2 AUTOMATES CONSTRUCTION ACCOUNTS PAYABLE

Streamline your AP processes with hh2's Document Flow, designed to save time, reduce errors, and provide instant visibility into your financial operations.

STEP 1 INVOICE CAPTURE

Automated Monitoring & Capture: Whether through emails, dedicated folders, or manual uploads, hh2 automatically captures invoices, ensuring no document is overlooked.

Advanced OCR Technology: Our OCR technology not only reads paper invoices but also extracts key data from digital formats, transforming all your invoices into actionable digital data.



STEP 2 CREDIT CARD & EXPENSE MANAGEMENT

Comprehensive Expense Handling:

From employee reimbursements to credit card statement reconciliation, Document Flow simplifies and streamlines the management of out-of-pocket expenses and credit card transactions, integrating these into your financial workflow seamlessly.

STEP 3 INVOICE DATA VALIDATION

Duplicate Check: Using advanced OCR, our system identifies and flags any invoice numbers already entered, preventing duplicate payments and maintaining financial integrity.

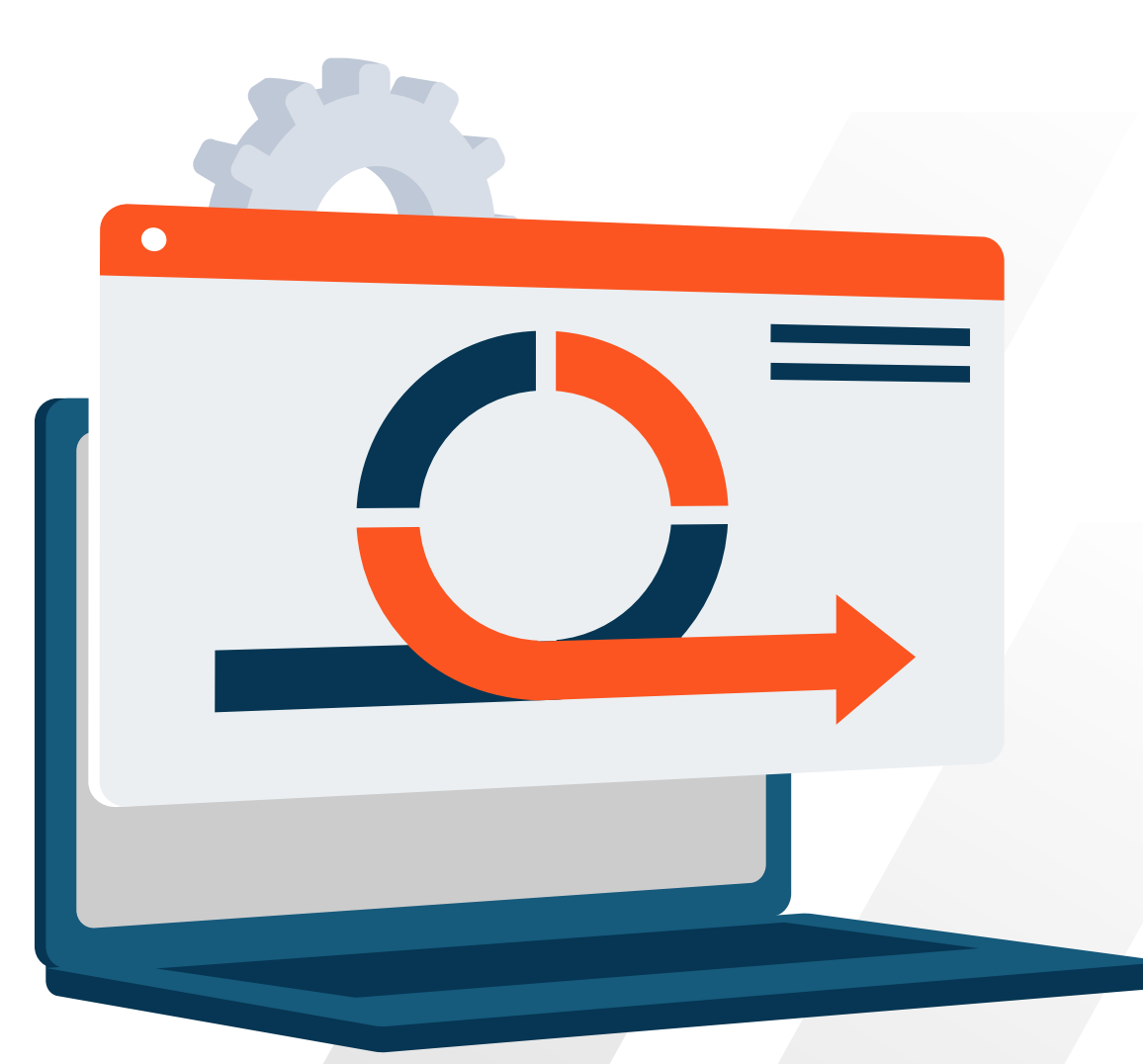
Vendor Details and Job Coding: hh2 mirrors your existing ERP's coding system. Familiarity with your ERP's coding translates directly to hh2, enhanced by predictive text for quicker and more accurate entries.



Customizable Approvals: Define your own routing rules to ensure invoices always reach the right approvers without manual intervention.

Birds-Eye View Monitoring: Keep track of where each invoice is in the approval process with a dashboard that provides a real-time, comprehensive view of all invoices, enhancing control and oversight.

Multi-Level Approval: Tailor multi-step approval chains to handle varying invoice complexities or project sizes, ensuring thorough review and authorization.



STEP 4 WORKFLOW ROUTING

STEP 5 APPROVAL NOTIFICATIONS

Real-Time Alerts: Immediate notifications alert approvers to pending invoices, available via mobile or desktop, speeding up the approval process and eliminating delays.

Mobile Access: Approvals can be made on-the-go from any mobile device, ensuring that your workflow is continuous and flexible.



Seamless Sync: With a single click, sync approved invoices directly into your accounting system, eliminating the need for manual data entry and reducing the potential for errors.

Real-Time Data Updates: Our native integrations ensure that data remains synchronized and up to date across both hh2 and your accounting software, providing a real-time overview of your financial status.



STEP 6 INTEGRATION WITH ACCOUNTING SYSTEM

STEP 7 PAYMENT PROCESSING

Efficient Payments: Once invoices are approved, they are immediately ready for payment processing in your ERP, minimizing payment delays.

Comprehensive Audit Trail: Maintain full transparency and ease of compliance with an automatically generated, detailed audit trail for every transaction.



ENHANCE YOUR CONSTRUCTION FINANCIAL OPERATIONS WITH HH2 DOCUMENT FLOW

With hh2's Document Flow, gain not just efficiency but also strategic advantage by automating and optimizing your accounts payable processes. Our solution is designed specifically for the construction industry, ensuring that it aligns with industry-specific challenges and needs. Whether you're looking to improve financial accuracy, speed up your payment cycles, or ensure compliance, hh2 provides a robust, user-friendly platform that integrates seamlessly with your existing systems.